

Provider Courses

This document identifies training courses that providers/delegates may need related to MES, the Provider Portal, provider enrollment/reevaluation, and LTC screenings/assessments. The first three courses are required for all provider/delegate types. The remaining courses may be needed depending upon your role(s) and/or provider enrollment type. The **Assigned** column in the following table provides information about who may need each course. If you have questions about the types of training you should take, talk with your manager/supervisor first. If you still have questions related to training, email DMAS_VA_MESregistrations@brilient.com. If you have general questions about MES or accessing MES modules, email AskMES@dmas.virginia.gov.

Module	Course Number	Course Name	Course Description	Learning Objectives	Delivery Method	Duration	Prerequisites	Assigned
MES	MES-101	Medicaid Enterprise System (MES) Overview	Learn what MES is, how it works, how modules are accessed, and how information is shared. Then, discover what's new in MES.	A. Explain why there is a move from the MMIS to MES. B. Describe MES modular solution. C. Explain how MES works, modules are accessed, and information is shared. D. Describe what's new in MES.	video	0.25	N/A	Required
MES	MES-103	External MES Users: Accessing the System	Learn how to access MES Portal and manage your profile as an External MES user.	A. Explain the importance of role-based access and how that supports HIPAA compliance. B. Log into MES. C. Reset your Password. D. Explain the processes for receiving additional access and updating your MES profile information.	Video & Reference Document	0.25	MES-101	Required
MES	MES-105	Requesting Additional MES Access on Behalf of External Users	This reference document is for external users looking to request access to additional MES module roles.	A. Demonstrate how to request access to AIMS. B. Demonstrate how to request access to CRMS. C. Demonstrate how to request access to EDI Service Center Portal. D. Demonstrate how to request access to EDWS. E. Demonstrate how to request access to EPS. F. Demonstrate how to request access to MMIS. G. Demonstrate how to request access to PBMS. H. Demonstrate how to request access to PRSS.	Reference Document	0.25	MES-102	Required
PRSS	PRSS-111	Introduction to Provider Enrollment	This course introduces the provider enrollment process, identifies the different enrollment types, and provides guidance on the documentation that providers need to prepare prior to enrolling. Then, it shows an overview of what the provider enrollment application looks like and how to submit an enrollment. It also identifies the available training resources.	A. Identify the provider audience who is being expanded to the provider portal enrollment process and why. B. Identify what information providers need to prepare, based on their provider type, prior to completing/submitted a provider enrollment. C. Identify the key features of a provider enrollment application and the submission process in the provider portal. D. Identify the available training resources for provider enrollment and revalidation.	Live, Virtual Session	2	N/A	Required for Newly Enrolling Providers
PRSS	PRSS-112	Individual within a Group Enrollment Overview	This video will walk you through how to enroll a new Individual w/in a group provider and register to use the portal.	A. Submit a provider enrollment application as a new individual provider within a Group	Video	0.5	N/A	Required for this Provider Type
PRSS	PRSS-113	Individual Enrollment Overview	This video will walk you through how to enroll a new Individual provider and register to use the portal.	A. Submit a provider enrollment application as a new individual provider.	Video	0.5	N/A	Required for this Provider Type
PRSS	PRSS-114	OPR Enrollment Overview	This video will walk you through how to enroll a new Ordering, Prescribing, and Rendering provider and register to use the portal.	A. Submit a provider enrollment application as a new Ordering, Prescribing, and Rendering provider.	Video	0.5	N/A	Required for this Provider Type
PRSS	PRSS-115	Group Enrollment Overview	This video will walk you through how to enroll a new Group provider and register to use the portal.	A. Submit a provider enrollment application as a new Group provider.	Video	0.5	N/A	Required for this Provider Type
PRSS	PRSS-116	Facility/Organization Enrollment Overview	This video will walk you through how to enroll a new Facility/Organization provider and register to use the portal.	A. Submit a provider enrollment application as a new Facility/Organization provider.	Video	0.5	N/A	Required for this Provider Type
PRSS	PRSS-117	Atypical Enrollment Overview	This video will walk you through how to enroll a new Atypical provider and register to use the portal.	A. Submit a provider enrollment application as a new Atypical provider.	Video	0.5	N/A	Required for this Provider Type
PRSS	PRSS-121	Provider Portal Overview - Providers	After completing this course, Provider Account Holders and Provider Delegates will know how to troubleshoot registration issues, access and navigate the Provider Portal, and maintain provider information.	A. Identify where to go for help with registration issues. B. Identify the functions and features of the Provider Portal. C. Identify how to navigate the Provider Portal. D. Identify which tasks are accessed from the Provider Portal but completed in other systems. E. Identify where to manage provider information. F. Create and manage provider delegate information. G. Identify the available training support tools for the provider portal.	Video	0.5	One of the Following: PRSS-112 PRSS-113 PRSS-114 PRSS-115 PRSS-116 PRSS-117	Required
PRSS	PRSS-120	Introduction to the Provider Portal	This virtual informational session introduces Provider Portal registration and the functions, features, and basic navigation within the Provider Portal. It also identifies where to manage provider information.	A. Explain the importance of verifying enrollment information that was migrated to the new portal. B. Identify where to go for help with registration issues. C. Identify the functions and features of the Provider Portal. D. Identify how to navigate the Provider Portal. E. Identify which tasks are accessed from the Provider Portal but completed in other systems. F. Identify where to manage provider information. G. Identify the available training support tools for the provider portal.	Live, Virtual Session	2	N/A	Optional, live version of PRSS-121
PRSS	PRSS-118	Introduction to Provider and MCO Portal Delegate Management	This virtual informational session is for Provider and/or MCO Portals roles who set up delegate role assignments.	A. Explain the purpose of setting up delegate role assignments. B. Identify where to manage delegate information. C. Identify the available training resources.	Live, Virtual Session	1	N/A	Required for Providers with Delegate Users
PRSS	PRSS-122	Enrollment Revalidation - Providers	After completing this course, Providers will know how to revalidate their enrollments.	A. Revalidate an enrollment.	Video	0.25	N/A	Required

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CRMS	CRMS-101	Introduction to eMLS	Learn about the exciting enhancements and benefits of the eMLS portal to help you save time and streamline your screening process.	A. Describe the benefits of the eMLS portal. B. Identify the major enhancements for entering and managing LTSS screenings using eMLS.	Self-Paced, Interactive Computer-Based Training	0.25	Mandatory VCU Screening training	Optional, for eMLS
CRMS	CRMS-103	eMLS: Login and Navigation	Learn how to log into and navigate eMLS and how to search for, view, and print LTSS screenings.	A. Access the eMLS portal. B. Navigate the LTSS screening features. C. Search for existing LTSS screenings. D. View eMLS screenings. E. Print LTSS screenings.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-102	Optional, for eMLS
CRMS	CRMS-104	eMLS: Create a New Screening	Learn how to create, save, and submit a new LTSS screening in the portal.	A. Navigate the appropriate forms to complete the required LTSS screening information. B. Save the LTSS screening to complete later. C. Resume the LTSS screening to complete it. D. Resolve screening errors prior to submission. E. Submit the LTSS screening.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-103	Optional, for eMLS
CRMS	CRMS-106	eMLS: Resolving Screening Errors	Learn how to troubleshoot and resolve eMLS screening errors before and after physician approval.	A. Correct screening errors before physician approval. B. Void a screening after screening acceptance.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-104	Optional, for eMLS
CRMS	CRMS-201	Introduction to LOCERI Assessments	Learn about the exciting enhancements and benefits of the Level of Care Review Instrument (LOCERI) assessment portal, designed to help you save time and streamline your process.	A. Describe the benefits of the LOCERI assessment portal. B. Identify the major enhancements for entering and managing the LOCERI assessment	Self-Paced, Interactive Computer-Based Training	0.25	N/A	Optional, for LOCERI
CRMS	CRMS-202	LOCERI: Login and Navigation	Learn how to log into and navigate LOCERI and how to search for, view, and print LOCERI assessments.	A. Access the LOCERI portal. B. Navigate the LOCERI assessment features. C. Search for existing LOCERI assessments. D. View LOCERI assessments. E. Print LOCERI assessments.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-201	Optional, for LOCERI
CRMS	CRMS-203	LOCERI: Annual Level of Care and Discharge Assessments	Learn how to complete annual level of care and discharge assessments in the portal for CCC Plus Waiver members.	A. Navigate the tabs, pages, and sections of the appropriate forms to complete the required LOCERI assessment information. B. Save the partially completed LOCERI assessment file and resume completion at a later date. C. Resolve LOCERI assessment errors prior to submission. D. Submit the LOCERI assessment.	Self-Paced, Interactive Computer-Based Training	0.5	CRMS-202	Optional, for LOCERI
CRMS	CRMS-205	LOCERI: Resolving Assessment Errors	Learn how to troubleshoot and resolve LOCERI assessment errors before and after approval.	A. Cancel an assessment before approval. B. Void an assessment after approval.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-203	Optional, for LOCERI
CRMS	CRMS-301	Introduction to PACE	Learn about the exciting enhancements and benefits of the Program of All- Inclusive Care (PACE) portal to help you save time and streamline entering PACE initial enrollments and annual assessments.	A. Describe the benefits of the PACE portal. B. Identify the major enhancements for entering PACE assessments.	Self-Paced, Interactive Computer-Based Training	0.25	N/A	Optional, for PACE
CRMS	CRMS-302	PACE: Login and Navigation	Learn how to log into MES, navigate PACE, and how to search for, view, and print PACE assessments.	A. Access the PACE portal. B. Navigate the PACE assessment features. C. Search for existing PACE assessments. D. View PACE assessments. E. Print PACE assessments.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-301	Optional, for PACE
CRMS	CRMS-303	PACE: Create a New Assessment	Learn how to create, save, and submit a new PACE assessment.	A. Navigate the appropriate forms to complete the required PACE assessment information. B. Save the PACE assessment to complete later. C. Resume the PACE assessment to complete it. D. Resolve assessment errors prior to submission. E. Submit the PACE assessment.	Self-Paced, Interactive Computer-Based Training	0.25	CRMS-302	Optional, for PACE
Total Learning Hours						12.50		